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FORM 3-A APPLICATION TO PARTICIPATE IN FIP FOR PRE-TERTIARY & UNDERGRADUATE SEMESTER 2, 2017 ONLY

A new application is required each semester. If you wish to participate, complete all information and return signed original **together with the first instalment** before due date to:

SUBMISSION DEADLINE :

Cashier's Office
 Ground Floor, Building Heron 1
 Curtin University, Malaysia
 CDT 250, 98008 Miri
 Sarawak

Degree - 21 July 2017
 Foundation - 4 August 2017

Student's Name : _____ Student ID : _____
 Residential Address : _____ Contact No 1 : _____
 _____ Contact No 2 : _____
 _____ E-Mail Address : _____

Course : _____

I wish to participate in the Fee Instalment Plan (FIP) offered by the University subject to the terms and conditions imposed by the University.

I have read and fully understood, and agreed to the terms and conditions attached herewith governing the FIP. I hereby authorize the University to debit my account with the premium payable to the University for my participation in the FIP in addition to my total course fee for the semester.

I consent to the collection, use, processing, disclosure and retention by Curtin University and Curtin Malaysia of my personal data (and any sensitive personal data as defined by the Personal Data Protection Act 2010, where applicable) under the terms of Curtin University's Privacy Policy and the Personal Data Protection Act 2010 in Malaysia. (Please visit us at <http://www.curtin.edu.my/wp-content/uploads/2017/04/pdpa.pdf> to view our Personal Data Protection Notice in accordance to the Personal Data Protection Act 2010).

Signature : _____ Date : _____
 Name : _____
 ID Number : _____

Office Use Only :

Date Received : _____ DN Number : _____
 Posted : _____ Posting Date : _____

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FEE INSTALMENT PLAN (FIP) FOR 2013 AND BEFORE INTAKE (PRE- TERTIARY AND UNDERGRADUATE)

Students can enroll in the FIP by submitting an FIP Application Form duly completed and signed. The FIP allows the students to pay their course fees plus the premium payable in 3 equal instalments within the duration of a semester.

Course	Approved Semester Fee	Instalments (inclusive of Premium)	Payment Due Date
Bachelor of Engineering Bachelor of Science (Applied Geology)	Total RM 11,952	1 st – RM 4,144.00 2 nd – RM 4,144.00 3 rd – RM 4,142.08 RM 12,430.08	21 July 2017 30 August 2017 30 September 2017
Bachelor of Technology	Total RM 8,944	1 st – RM 3,100.60 2 nd – RM 3,100.60 3 rd – RM 3,100.56 RM 9,301.76	21 July 2017 30 August 2017 30 September 2017
Bachelor of Commerce Bachelor of Business Administration	Total RM 8,764	1 st – RM 3,038.20 2 nd – RM 3,038.20 3 rd – RM 3,038.16 RM 9,114.56	21 July 2017 30 August 2017 30 September 2017
Bachelor of Arts (Mass Comm/Borneo Studies)	Total RM 8,988	1 st – RM 3,115.85 2 nd – RM 3,115.85 3 rd – RM 3,115.82 RM 9,347.52	21 July 2017 30 August 2017 30 September 2017
Foundation Programs	Total RM 6,824	1 st – RM 2,366.00 2 nd – RM 2,366.00 3 rd – RM 2,364.96 RM 7,096.96	4 August 2017 30 September 2017 30 October 2017

*** This schedule is only applicable if you remain in same course.

FEE INSTALMENT PLAN (FIP) FOR 2014 INTAKE (PRE- TERTIARY AND UNDERGRADUATE)

Students can enroll in the FIP by submitting an FIP Application Form duly completed and signed. The FIP allows the students to pay their course fees plus the premium payable in 3 equal instalments within the duration of a semester.

Course	Approved Semester Fee	Instalments (inclusive of Premium)	Payment Due Date
Bachelor of Engineering Bachelor of Science (Applied Geology)	Total RM 12,792	1 st – RM 4,434.56 2 nd – RM 4,434.56 3 rd – RM 4,434.56 RM 13,303.68	21 July 2017 30 August 2017 30 September 2017
Bachelor of Technology	Total RM 9,568	1 st – RM 3,316.92 2 nd – RM 3,316.90 3 rd – RM 3,316.90 RM 9,950.72	21 July 2017 30 August 2017 30 September 2017
Bachelor of Commerce Bachelor of Business Administration	Total RM 9,376	1 st – RM 3,250.35 2 nd – RM 3,250.35 3 rd – RM 3,250.34 RM 9,751.04	21 July 2017 30 August 2017 30 September 2017
Bachelor of Arts (Mass Comm/Borneo Studies)	Total RM 9,616	1 st – RM 3,333.55 2 nd – RM 3,333.55 3 rd – RM 3,333.54 RM 10,000.64	21 July 2017 30 August 2017 30 September 2017
Foundation Programs	Total RM 7,304	1 st – RM 2,532.16 2 nd – RM 2,532.00 3 rd – RM 2,532.00 RM 7,596.16	4 August 2017 30 September 2017 30 October 2017

*** This schedule is only applicable if you remain in same course.

FEE INSTALMENT PLAN (FIP) FOR 2015 INTAKE (PRE- TERTIARY AND UNDERGRADUATE)

Students can enroll in the FIP by submitting an FIP Application Form duly completed and signed. The FIP allows the students to pay their course fees plus the premium payable in 3 equal instalments within the duration of a semester.

Course	Approved Semester Fee	Instalments (inclusive of Premium)	Payment Due Date
Bachelor of Engineering Bachelor of Science (Applied Geology)	Total RM 13,432	1 st – RM 4,657.28 2 nd – RM 4,656.00 3 rd – RM 4,656.00 RM 13,969.28	21 July 2017 30 August 2017 30 September 2017
Bachelor of Technology	Total RM10,048	1 st – RM 3,483.92 2 nd – RM 3,483.00 3 rd – RM 3,483.00 RM 10,449.92	21 July 2017 30 August 2017 30 September 2017
Bachelor of Commerce Bachelor of Business Administration	Total RM9,848	1 st – RM 3,415.92 2 nd – RM 3,413.00 3 rd – RM 3,413.00 RM 10,241.92	21 July 2017 30 August 2017 30 September 2017
Bachelor of Arts (Mass Comm/Borneo Studies)	Total RM10,096	1 st – RM 3,501.84 2 nd – RM 3,499.00 3 rd – RM 3,499.00 RM 10,499.84	21 July 2017 30 August 2017 30 September 2017
Foundation Programs	Total RM7,672	1 st – RM 2,660.88 2 nd – RM 2,659.00 3 rd – RM 2,659.00 RM 7,978.88	4 August 2017 30 September 2017 30 October 2017

*** This schedule is only applicable if you remain in same course.

FEE INSTALMENT PLAN (FIP) FOR 2016 INTAKE (PRE- TERTIARY AND UNDERGRADUATE)

Students can enroll in the FIP by submitting an FIP Application Form duly completed and signed. The FIP allows the students to pay their course fees plus the premium payable in 3 equal instalments within the duration of a semester.

Course	Approved Semester Fee	Instalments (inclusive of Premium)	Payment Due Date
Bachelor of Engineering Bachelor of Science (Applied Geology)	Total RM 13,976	1 st – RM 4,845.04 2 nd – RM 4,845.00 3 rd – RM 4,845.00 RM 14,535.04	21 July 2017 30 August 2017 30 September 2017
Bachelor of Technology	Total RM10,456	1 st – RM 3,624.84 2 nd – RM 3,624.70 3 rd – RM 3,624.70 RM 10,874.24	21 July 2017 30 August 2017 30 September 2017
Bachelor of Commerce Bachelor of Business Administration	Total RM10,240	1 st – RM 3,550.60 2 nd – RM 3,549.50 3 rd – RM 3,549.50 RM 10,649.60	21 July 2017 30 August 2017 30 September 2017
Bachelor of Arts (Mass Comm/Borneo Studies)	Total RM10,504	1 st – RM 3,641.56 2 nd – RM 3,641.30 3 rd – RM 3,641.30 RM 10,924.16	21 July 2017 30 August 2017 30 September 2017
Foundation Programs	Total RM7,984	1 st – RM 2,767.96 2 nd – RM 2,767.70 3 rd – RM 2,767.70 RM 8,303.36	4 August 2017 30 September 2017 30 October 2017

*** This schedule is only applicable if you remain in same course.

FEE INSTALMENT PLAN (FIP) FOR 2017 INTAKE- (PRE- TERTIARY AND UNDERGRADUATE)

Students can enroll in the FIP by submitting an FIP Application Form duly completed and signed. The FIP allows the students to pay their course fees plus the premium payable in 3 equal instalments within the duration of a semester.

Course	Approved Semester Fee	Instalments (inclusive of Premium)	Payment Due Date
Bachelor of Engineering	Total RM 14,848	1 st – RM 5,147.30 2 nd – RM 5,147.30 3 rd – RM 5,147.32 RM 15,441.92	21 July 2017 30 August 2017 30 September 2017
Bachelor of Science (Applied Geology)	Total RM 14,900	1 st – RM 5,165.35 2 nd – RM 5,165.35 3 rd – RM 5,165.30 RM 15,496.00	21 July 2017 30 August 2017 30 September 2017
Bachelor of Technology	Total RM11,150	1 st – RM 3,865.35 2 nd – RM 3,865.35 3 rd – RM 3,865.30 RM 11,596.00	21 July 2017 30 August 2017 30 September 2017
Bachelor of Commerce Bachelor of Business Administration	Total RM10,956	1 st – RM 3,798.24 2 nd – RM 3,798.00 3 rd – RM 3,798.00 RM 11,394.24	21 July 2017 30 August 2017 30 September 2017
Bachelor of Arts (Mass Comm/Borneo Studies)	Total RM11,200	1 st – RM 3,882.65 2 nd – RM 3,882.65 3 rd – RM 3,882.70 RM 11,648.00	21 July 2017 30 August 2017 30 September 2017
Foundation Programs	Total RM8,544	1 st – RM 2,963.76 2 nd – RM 2,961.00 3 rd – RM 2,961.00 RM 8,885.76	4 August 2017 30 September 2017 30 October 2017

*** This schedule is only applicable if you remain in same course.

Terms and conditions:

1. FIP is offered to Malaysian students only (new and existing), who are not study loan and scholarship holders, for all courses except HDR and IEP and open for application until :

Semester 2, Year 2017

Degree – 21 July 2017

Foundation – 4 August 2017

The University shall levy a premium of 4% of the total course fee per semester if students wish to participate in FIP. Students' account with the University shall be debited with the said premium one week before the due date of the first instalment. The rate of premium maybe changed from time to time at the absolute discretion of the University.

2. Students' course fees plus premium are to be paid in 3 equal instalments within the duration of a semester. The FIP participation is only accepted by the University if the **1st instalment** has been paid no later than the application due date or upon submission of the FIP form.
3. The said premium amount may be adjusted (increased or reduced) in the event of any addition / dropping of subjects within the specified deadlines published by the Student Services of the University.
4. Past due charges from a previous semester cannot be included in the current FIP.
5. An additional late payment penalty of RM50 (Foundation) or RM 100 (Degree and Postgraduate) per instalment will be imposed by the University for instalment received after the due date. At the same time, access to certain campus facilities may also be barred including sitting for the final examination if students' account remains outstanding.
6. Prior participation – A new application must be submitted every semester. Participation in FIP does not carry over from semester to semester. Student must apply for the FIP every semester.
7. The University reserves the rights to review and alter any terms and conditions herein from time to time at the absolute discretion of the University.
8. The University reserves the right to terminate or end the FIP at any time the University deems fit and in the event that University decides to terminate or end the FIP, all outstanding fees become payable forthwith without any notice or demand to students and students must forthwith and immediately pay all outstanding to the University.